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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal
- Walk-up or drive-through exterior window pick-up service

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Blue Mountain Green	**MJ License #:**	3a-38069
License Type:	Retail Marijuana Store		
Doing Business As:	The Knotty Puffin		

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Marijuana will be received at the facility by an employee who will sign the required paperwork and process the product according to state requirements. The appropriate labels will be put on the product. They will then place the product storage area where they will await until it is required for purchase. When a customer comes into the facility they will be asked for their identification. Then they may shop from available product that they can see/or read of on the menu. The customer will then pay for the product and will then receive the product in the approved containers. If the customer comes through the drive-thru window they will first be asked for the identification and the identification of anyone else in the vehicle as required by the law. They will then be able to place their order from an available menu or pickup an online order. They will first pay for the product and then they will receive it through the window in the appropriate packaging.

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Section 3 – Exterior Window Service Operating Plan

3.1. Describe how you will comply with the requirements set forth in 3 AAC 306.380 and 3 AAC 306.715. Your response must include include policies and procedures regarding video surveillance, ID verification, display of marijuana or marijuana products, security features including alarm systems and locks, measures to prevent consumers from unlawfully accessing marijuana and funds through the exterior window and licensee control of the area outside of the exterior window.

The drive-thru window will be monitored from both the outside and inside by video surveillance to capture all movements of product. When a customer comes to the walk-up/drive-thru window they will be required to show identification that meets the requirements of the state. They are also required to show the identification of anyone else in the vehicle that meets the requirements of the state. The window, when closed, will automatically lock, preventing someone outside from opening the window and reaching through. There will also be an interior, locking cage door for the window during non-business hours. The window will also have an alarm system attached to it for non-business hours. To prevent customers from seeing marijuana products from their vehicles we will have walls behind and around that area.

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]:	Initials
I have included a title, lease or other documentation showing sole right of possession to the additional area(s), including the exterior window area, if the additional area(s) are not already part of my approved licensed premises.	WF
I certify the area immediately outside the walk-up or drive-through exterior window does not include any public property including public streets, public sidewalks, or public parking lots.	WF
I certify I have read, understood and will comply with all requirements set forth in 3 AAC 306.380, 3 AAC 306.715 and 3 AAC 306.720.	WF

Section 4 – Prohibitions

Review the requirements under 3 AAC 306.310.

4.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

When a customer comes into the store it will be the employee's right to refuse service to someone who appears to be under the influence of an intoxicant. The employee will observe all customers for signs of being intoxicated, as per the training in receiving a handlers card. If it is deemed that the person is under the influence of an intoxicant then they will be asked to leave the premise, without being allowed to purchase any kind of product.

4.2. I certify that the retail marijuana store will not:	Initials
a. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355; or in violation of 3 AAC 306.380.	WF
b. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet; other than as permitted under 3 AAC 306.380.	WF
c. Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	WF
d. Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	WF
e. Allow a person to consume marijuana or a marijuana product on the licensed premises, except as allowed under 3 AAC 306.370.	WF

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Section 5 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). WF

5.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. WF

5.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). WF

5.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. WF

5.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. Is false or misleading;** WF
- **b. Promotes excessive consumption;** WF
- **c. Represents that the use of marijuana has curative or therapeutic effects;** WF
- **d. Depicts a person under the age of 21 consuming marijuana; or** WF
- **e. Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** WF

5.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. Within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** WF
- **b. On or in a public transit vehicle or public transit shelter;** WF
- **c. On or in a publicly owned or operated property;** WF
- **d. Within 1,000 feet of a substance abuse or treatment facility; or** WF
- **e. On a campus for postsecondary education.** WF

Section 6 – Displays and Sales

6.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Marijuana products will be displayed in a glass display case in the customer retail area, and will also be displayed on the back wall of the customer retail area. All of the product will be out of the reach of customers. Once the customer has paid for the product and the appropriate labeling has been attached, only then will the customer receive the product.

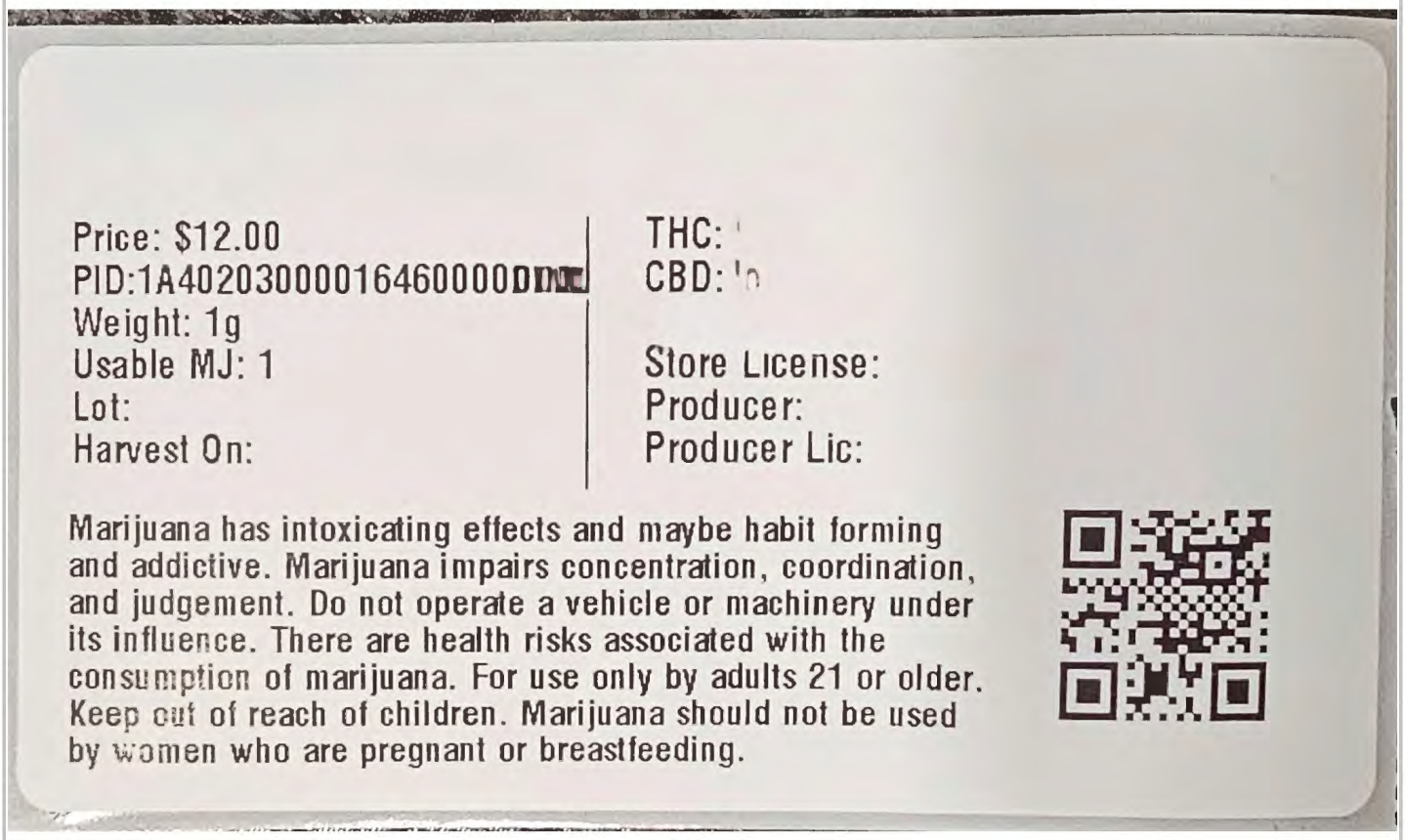
Section 7 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

7.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

When the product comes into the facility it will immediately be labeled with all of the appropriate labels, including facility information, packaging numbers, contents and warnings. These labels will be applied at the facility if they do not come in with the appropriate labels already attached. They will also be packaged in the set forth child resistant packaging.

7.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):



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Section 8 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

8.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

The employee will examine the form of identification and make sure that it meets the requirements of the state of Alaska. They have been trained in this via the Marijuana Handler's course.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. WF

Section 9 – Waste Disposal

Review the requirements under 3 AAC 306.740.

9.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Any marijuana that is not suitable for sale or is expired will be weighed, in the case of bulk flower, to make the adjustments in the METRC system. All edibles and concentrates will be disposed of in the same manner as flower, where they will be made unusable. In the case of flower, solid edibles and concentrates that will include being mixed in with dirt and thrown away in the appropriate manner. Liquid edibles will be disposed of down the septic system.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. WF

Whitney Fisher

Printed name of licensee

Signature of licensee

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(Additional Space as Needed):